



Northville DDA Design Committee Meeting

Monday, June 10, 2024 – 3:30 pm

Meeting Room A

Meeting Agenda

1. Updates & Discussion
 - A. Repainting crosswalks in parking lots
 - a. History Recap: DPW restriped the main parking spots in the Marquis Parking Lot one year ago in 2023.
 - b. Action Update: DPW will begin restriping within the next two weeks. This has to be done at night for the safety of the crew, and in order for the project to be done in a timely manner. The DDA zones should not take more than a week or two, but the overall city-wide striping will take weeks. This work includes parking lots, walkways, and no parking zones. If any other color beyond white is required for certain areas, please address immediately and request changes with Mike Domine.
 - B. Cleaning postal boxes to remove graffiti
 - a. Quote from H20 Power Washing Plus received 3/5/24
 - b. Action Update: DDA Seasonal Foreman was able to sand and repaint all known graffiti from boxes
 - c. DDA and DPW Foremen have reported to PD that graffiti is quickly becoming a major problem throughout all of downtown
 - C. Mary Alexander Court Trash Enclosure
 - a. Weeds growing on both sides of the wall surrounding the trash and in the beds and islands in the Mary Alexander area have been pulled and tidied by DDA staff
 - b. Construction debris left in grass, specifically cones and rebar behind enclosure wall, actively being addressed by Brent Strong as of 6/15/24
 - c. Dumpster enclosure on Mary Alexander – DPW pulled all dumpsters, power washed and hard-chemical grease removal washed the entire enclosure

- D. Marquis and Center Street Grille Trash Enclosures Continued
 - a. Dumpster enclosure in Marquis parking lot and lot behind Center Street Grille – DPW pulled all dumpsters, power washed and hard-washed the entire enclosure with grease remover
 - b. Grease area surrounding grease only dumpster was not able to be cleaned behind Center Street Grille until that unit is fully removed
 - c. Marquis trash surround was addressed – DPW fixed swinging doors and adjusted frame, took out vertical slats and fully repainted them at the yard. **Update: repainted slats have been re-damaged this week by GFL misuse and inappropriate closing of surround.

- E. Plaza RFP
 - a. DPW and DDA staff met with OHM, city's engineer to evaluate needed repairs in Town Square. OHM was asked to put together an RFP for the repair and maintenance work. OHM came back with an email response that the cost of preparing the document was more than \$60,000. DDA Director felt this estimate was excessive and needs direction from Committee on how to proceed. (Attachment E.b)
 - b. Firepits – Firepits were part of the package above along with regrouting the fountain and repairs to the Pavilion and design fees for side wall of Spice Merchants.
 - c. West Wall Design
 - i. Note: landscaping plants / vines are repopulating. Many areas have regrowth and will need to be attended to

- F. Parking Lot Water Issue Repairs
 - a. DPW to apply patch repairs on Cady Deck parking deck and upper MAGS deck with SIKA product

- G. Other
 - a. Comerica Connection:
 - i. DDA rented an atrium lift for DPW to use in order to fully power wash the entire interior of the pass through.
 - ii. Paint was matched for the upper support beams and any chipped paint was sanded and repainted.
 - iii. Doors at north end were replaned for a more appropriate close (they had swelled over time). This area will be repainted within the week.
 - iv. Upper atrium (30+ feet up) has trim pieces that run the entire east side of the walkway. Nails have popped and trim is at risk of fully coming lose from the wall. A 40ft ladder is required. DPW has recommended a contractor for the work. A general lift is not possible because of the weight restrictions on the heated ice melt system under the walkway.
 - v. DDA staff interested in overhead banner project and finding a way to design and fund project (Attachment G.v)
 - b. Both stands in Town Square have been power washed, heaters changed out to fans, and tall tables repaired from wear and tear over the last year. 2 sets of Pods will be moved onto Center Street and tables and chairs moved into the right of way.

- c. All landscaping areas behind the Marquis Theater have been addressed by DDA Seasonal Crew, new mulch has been laid
 - i. The area behind WWK will be addressed by Begonia Brothers with an upcoming removal of dead shrubs and replacement with low maintenance grasses
 - d. Do Not Touch signage has been ordered for landscaping zones in Town Square area – these planters have been ravaged by petal pickers
- 2. DDA Budgeted Projects
 - A. Bike Racks – Update
 - a. Great White Buffalo Brewing has requested bike racks in front of their building to accommodate the number of bikers coming in to dine. Most lean their bikes against walls and pillars.
- 3. Request by N. Center Street businesses to make improvements to Center Street if the roads will both remain closed. Request to add more plantings and activate the space with games and other activities.
- 4. Pedestrian Connection from Cady to MAC Discussion
- 5. Next Meeting – TBD

From: [Claire Martin](#)
To: [Lori Ward](#); [Mike Domine](#)
Subject: DDA Town Square Repairs
Date: Friday, May 17, 2024 10:22:10 AM

External Sender - From: (Claire Martin
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Hi Lori and Mike,

We started working on pulling together a proposal based on what we were discussing on site and I'm thinking the scope of what we talked about and the budget you had mentioned for repairs at \$50k is not matching up. We were costing out efforts to do some design options, but then also design plans, putting together an RFP, bid assistance, and some minimal assistance during the construction. That was coming in north of \$60k. I don't want to send you a proposal that your DDA board likely won't be able to approve, so I was thinking maybe it makes sense to pare down the scope of these initial services to do a study with repair options and some conceptual cost opinions instead. Then you could decide at that point if you think you'll have the budget to move forward to final design and prepare plans and an RFP.

Let me know your thoughts.

Thanks!

CLAIRE MARTIN, PE
PROJECT MANAGER

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victorian era



northville downs

baseball