



**Downtown Development Authority
Meeting of the DDA Board of Directors
May 21, 2024**

The May 21, 2024 meeting of the DDA Board of Directors was called to order at 8:02am.

ROLL CALL

Present: Mayor Brian Turnbull, Margene Buckhave, David Cole, Aaron Cozart, Mike Jaafar, Jim Long, Ryan McKindles, Robert Miller, Shawn Riley

Absent: DJ Boyd, Amy Bonser

Also Present: Lori Ward / DDA Director, Stacy Pearson / Assistant DDA Director, Wendy Longpre / Director of Strategic Planning, Al Maciag / Police Chief, Justin Quagliata / Planner

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion by Long, **seconded by** Cozart to approve agenda and consent agenda as presented. **Motion carried** unanimously.

APPROVAL FOR PURCHASE OF TRUCK

Ward sought approval for the purchase of a used truck for the DDA Seasonal staff maintenance, not to exceed \$20,000. She noted that the DDA currently has only one truck that is already outfitted with a water cistern and thus cannot carry landscaping or work supplies. Funds were requested to be pulled forward from next fiscal year budget to the current 2023-24 budget year. The purchase would be made with guidance from the DPW. Ward recommended that the Northville DDA board authorize the DDA Director to enter into an agreement for the purchase of a truck in the amount of \$20,000 and a budget amendment not to exceed that same amount.

Motion by Long, **seconded by** Cole to approve the DDA purchase of a truck for DDA seasonal staff use not to exceed \$20,000. **Motion carried** unanimously.

DOWNTOWN STREET CLOSURES

Lahanas lead the update discussion on the motion for reconsideration of the injunction which will be happening the week of May 21, 2024. If favorable, street closures would move forward. He added that if the decision is not made in favor of the city that an appeal would be filed. Lahanas assured the group that any information coming in will be promptly forwarded to the board.

Long clarified that the music starting this weekend would close the streets as a special event, and Ward confirmed.

Ward reported that the DDA will be working on expanding communication with downtown merchants and restaurants via NCBA, new DDA website landing links, and possible future meetings specific to street closure information and the Northville Downs Redevelopment Project. Specific logistics of road closures for the Chamber of Commerce Flower Sale and Orin Jeweler Block Party were discussed with the group and led by Ward.

Ward additionally noted that the merchants are holding a meeting on Thursday May 23rd that they have invited Lahanas and Ward to as guests to answer questions that may arise regarding current closures and updates.

PRESENTATION ON FORD FIELD PROJECT

Longpre presented a comprehensive report on the Ford Field Project with updates. A discussion followed amongst board members seeking clarification from Longpre on different points of the presentation including gateway design, budget, foliage, and pedestrian experience, as well as providing their opinions on various aspects of project as it currently stands.

COMMITTEE UPDATES

Design Committee – No Updates, Miller noted the next meeting would in June.

Marketing Meeting – No Updates, Riley noted the next meeting would be June 6, 2024 at 8:30am.

Economic Development Committee – As discussed under Downtown Projects Review, Ward noted next meeting for EDC is May 9, 2024

Parking Committee– Maciag noted that the new electronic parking app would be made active soon, projected for mid to late summer. Maciag also noted that there will be a huge educational push to inform the community of the new system. Lahanas updated the RFP for parking study has gotten submissions and updates would be forthcoming.

Organizational Committee – No Updates

Economic Development Committee – Ward informed the group that there was a meeting with Toll Brothers on the products coming out, and that the next meeting will be June 13, 2024 at 3:00pm.

DDA FUTURE MEETINGS / IMPORTANT DATES

Ward announced the next meeting of the DDA Board will be June 25, 2024

Ward announced that the City has hired a new Community Development Director, Justin Quagliata.

ADJOURNMENT

Motion by McKindles, **seconded by** Cozart to adjourn the DDA Board meeting. **Motion carried. Meeting adjourned at 9:29 am.**

Respectfully submitted,
Stacy Pearson, Assistant DDA Director
Northville DDA