



**Downtown Development Authority  
Special Meeting of the DDA Board of Directors  
February 12, 2025**

The February 12, 2025 special meeting of the DDA Board of Directors was called to order at 8:03am.

**ROLL CALL**

**Present:** Mayor Brian Turnbull, Amy Bonser, DJ Boyd, Margene Buckhave, David Cole, Aaron Cozart, Mike Jaafar, Ryan McKindles, Robert Miller, Shawn Riley

**Absent:** Jim Long

**Also Present:** Lori Ward / DDA Director, George Lahanas / City Manager, Stacy Pearson / DDA Assistant Director, Barbara Moroski-Browne / Mayor Pro Tem, Sandi Wiktorowski / Finance Director, Alan Maciag / Chief of Police, Deanna Gilbert / Chamber Rep., Douglas Wallace / Chamber Director, Mary Keys

**AUDIENCE COMMENT**

None

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion** by **Boyd**, **seconded** by **McKindles** to approve the agenda and consent agenda.  
**Motion carried** unanimously.

**SUMMER CONCERTS:**

Pearson presented the summer concert series proposal from JAG entertainment, noting that for the 2025 season the DDA would be partnering with the Northville Chamber of Commerce to jointly host the Friday acoustic concerts in Old Church Square and Saturday night big band concerts in Town Square.

**Motion** by **Turnbull**, **seconded** by **McKindles** to approve the 2025 summer concert series contract with JAG Entertainment. **Motion carried** unanimously.

**PERSONNEL:**

Riley led a discussion on the DDA Director job opening and the formation of an officers committee to include Riley, Boyd, and McKindles. Boyd explained that the creation of an Officers Committee was necessary to facilitate the search for a suitable replacement for Ward, and that any updates regarding the position would be brought to the DDA board at the next meeting on February 25, 2025.

**Motion by Boyd, seconded by Cozart** to approve the job description for the replacement of the DDA Director. **Motion carried** unanimously.

#### **SEPARATION AGREEMENT:**

Lahanas discussed the nuances of Ward's separation agreement, noting that Ward would be available over the next couple of months for reasonable communication to assist the transition to the new director as needed.

**Motion by Buckhave, seconded by McKindles** to approve the separation agreement for the retirement of Lori Ward. **Motion carried** unanimously.

#### **SHARED MARKETING AND COMMUNICATION POSITION:**

Lahanas discussed the new hire, Courtney O'Hara, and her shared services position between the city and the DDA. No action needed, update only.

#### **COMMITTEE UPDATES:**

**Design Committee** – Robert Miller – None

**Marketing Committee** – Shawn Riley – None (meeting was canceled due to snow)

**Parking Committee** – Chief Maciag – Friday February 14, 2025 at 8:30am the NCPD will hold the timed parking meeting in council chambers. The next parking meeting will be on February 26, 2025 in the evening.

**Organizational Committee** – DJ Boyd – Upon entering budget season, Boyd announced he would be meeting on February 20, 2025 with Ward, info to be shared at the February 25, 2025 Board Meeting. Boyd will work with Wiktorowski on the transition, and the budget will be submitted to council in March for April meeting review.

**Economic Development Committee** – Aaron Cozart – The next EDC meeting will be held on February 13, 2025 at 3:00pm in DDA Meeting Room A.

#### **BOARD AND STAFF COMMUNICATIONS**

Pearson reminded the group that Chili in the Ville would be held on February 22, 2025 from 1:00 – 4:00pm with the winners being announced before the Marquis Theater concert at 6:00pm

#### **ADJOURNMENT**

Riley reminded the group that the next meeting would be held on February 25, 2025 at 8:30am in DDA Meeting Room A.

**Motion by Turnbull, seconded by McKindles** to adjourn the DDA Board meeting. **Motion carried** unanimously. **Meeting adjourned at 8:46am.**

Respectfully submitted,  
Stacy Pearson, Assistant DDA Director  
Northville DDA